



ST KEVIN'S TEMPLESTOWE

ABN: 48 230 838 560

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St Kevin's PPC Meeting

8th October 2026

Agenda

- 1) Opening prayer
- 2) Apologies:
- 3) Matters arising from September minutes.
- 4) Parish updates
 - a) Ana Saro
 - b) Fr Anton
 - c) Gabee Leone
 - d) John Costa
 - e) David Hi
 - f) Fr Charles
- 5) Other matters for discussion
- 6) Date of next PPC



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St Kevin's PPC Meeting

8th October 2026

Minutes

The meeting opened at 2.30pm

Present: Fr Charles, Fr Anton, David Hii, John Costa, Peter Sheehan, Ana Saro, Carmel Shiel, Claudia Raiola, Margaret Turner, Pauline Erickson.

Apologies: Gabee Leone and Adrian Teo.

Opening prayer: Pauline Erickson

Matters arising from September minutes.

Under heading 6, "Other matters for discussion", it is noted that the minutes are not correctly worded. On the subject of the Parish website, it is noted that in fact, the website has been regularly updated, but not in the area of easy access to PPC monthly reports. That situation has now been rectified.

Parish Updates

Ana Saro: Pastoral Care Worker. Ana has been on leave, so a report has not been submitted. There are three Baptisms booked for next month and Youth Group preparation for 2027 continues.

Fr Anton: Fr Anton has returned from leave and continues his work as assistant to Fr Charles, visiting nursing homes and serving the Tamil community.

Gabee Leone: School Principal. Gabee was absent from the meeting but her report is available on the website.

John Costa: Social Justice Action. John's report covers restructuring of the Parish website, second collections for 2026 and 2027, SJA review of current and potential future SJA associated activities and shared time with selected special needs people. John's full report is available on the website.

David Hii: Business Manager. Full report on website.

- 1) Columbarium. David reported on the progress of the Columbarium with the construction expected to begin shortly.
- 2) St Charles Borromeo site. The Parish has received the valuation report via the Archdiocese. After careful consideration by the Parish Finance committee together with Fr Charles, it has been decided that the property be placed on the market for lease. All required information has been submitted to the P&I team at the Archdiocese, who will prepare a report for distribution and presentation to the Archdiocesan Building and Property Committee to seek approval for the lease. It is anticipated that the proposal will be presented for consideration in early November.

Fr Charles: There was a wide-ranging discussion about the decision-making processes that the parish needs if we are to effectively discern the future of the parish and guide Father Charles. Particularly, how to have appropriate discussions and thinking when major decisions (eg The St Charles Borromeo site) arise when there is also a strong need for confidentiality.

At the end of the discussion, the PPC agreed that the decisions made so far are sensible and acceptable. Fr Charles undertook to ensure that there be more effective inclusion of the PPC in discussions in the future.

Other matters for discussion.

John suggested that parishioners be reminded that minutes and reports of PPC meetings are available on the website and parishioners be encouraged to read and become familiar with what is happening in our Parish. Pauline to contact the office re notice in the Bulletin.

John also suggested that a photo of PPC chairperson should be displayed on the website so that parishioners become familiar with who is representing them.

John suggested that a survey be conducted to get feedback from the Parishioners on certain matters. John, Carmel and Claudia to organize.

Carmel raised the subject of music at Mass, in particular, the volume of Roger's guitar. Some parishioners feel that it is too loud and it drowns out the singing.

Bells at the Consecration. There were mixed thoughts, it is refreshing occasionally.

Meeting closed at 3.55pm

Next meeting: Thursday 3rd December 2026 at 2.30pm



Melbourne Archdiocese
Catholic Schools



ST KEVIN'S
CATHOLIC PRIMARY SCHOOL
Lower Templestowe
Growth, Hospitality and Service to Christ

PPC 8 Principal's Report

Doncaster Bunnings BBQ Saturday 10th of October, 2026

St Kevin's is excited to be hosting a
Set-up begins at **8:00am**, with clean-up starting from **5:30pm**.

Thank you to the generous parents who have already donated their time and resources. Look forward to seeing you all working together or popping in to have a sausage!

Prep Readiness Evening – Wednesday 21st October 2027

We warmly invite all new and existing Prep families to our Prep Readiness Evening as we prepare for an exciting year of learning in 2027.

This evening is a wonderful opportunity for families to learn about our Prep 2027 curriculum, meet our school leaders and hear about the key learning areas, programs and initiatives that support our students.

Families will also have the opportunity to meet our uniform providers, School Captains and Parish Leaders, as well as gain valuable information about school routines, processes and expectations.

We look forward to welcoming our families, building connections and working together to ensure a positive and successful start to their child's learning journey at St Kevin's.

Year 3/4 Sleepover, 2026 - Wednesday 16th September

A heartfelt thank you to Mrs Abbey and the Year 3/4 Team for the tremendous planning, organisation and dedication that went into making this experience so special. Our students are incredibly fortunate to have such passionate and caring teachers who continually go above and beyond to provide memorable experiences.

A special thank you also to Cathy, Katie and Fiona for assisting with all the purchases, supplies and provisions, and to everyone who generously helped with breakfast and supported the event.

These special experiences are what make St Kevin's such a wonderful school community. Thank you to everyone who helped make the sleepover such a success!



**Report to Parish Pastoral Council Meeting,
8 October 2026**

1. Restructuring Parish website PPC reports for parishioners.

Following two PPC meetings on this, the user-friendly restructuring of PPC Meeting Report for parishioner access has been mostly addressed. In accordance with the original intent of this capability it now remains to *periodically remind* parishioners of this content, as well as its specific location - on the website "About Us" page under "Leadership".

While part of the requested original website update has now been implemented, the 2nd part is yet to follow. That is to include a photo of the PPC Chairperson together with the other existing Parish Leader photographs. This is very much a key part of Synodality, which is shared leadership responsibility, which the photo's current absence effectively ignores.

2. Second Collections - 2026 & 2027

Amongst other recent 2nd collections the special Nepal landslide/flood appeal raised \$1,375 over two weekends and was promptly put to urgent use via Caritas Australia / Caritas Nepal.

We periodically feedback to our generous parish 2nd Collection donors, not because they expect thanks, but to share with them the appreciative responses, and what the donations have actually achieved. It's clear from responses that appreciation results both from the funds collected and very much also the encouragement and goodwill of parishioners. In conjunction with the Archdiocese, Liturgy Group and others involved across the Parish we will start drafting our 2027 2nd Collection Schedule as usual, from November.

3. SJA Review of current and potential future SJA-associated activities

As previously reported we are continuing to follow up in various ways, including with St Kevin's Primary School (SKPPS) on the longstanding fundraising for Loyo Elementary School in the Philippines, in association with 'Kadasig'.

Follow up exploratory discussion with SKPPS on a suggested possible joint-Parishes Primary School community shared 'Environment' project in 2027 has been discussed with SKPPS Principal (Gabe Leone).

The Parish has also considered and accepted a request by the Manningham Uniting Church to advertise a multifaith film-screening and discussion next Saturday afternoon, on interviews of two Palestinian-Jewish peace-building organizations. It's to explore themes of reconciliation, shared humanity and connection across faiths. All are invited. I & some others will attend.

The excellent CCSV Director Josh Lourenz is sadly leaving, though to pursue Doctoral studies. I've been invited and will attend CSSV Election Statement Launch on 14 Oct. Further 2027 SJA planning is continuing with some broader shared-parish considerations.

4. Shared time with selected Special Needs individuals

This is ongoing, however our limited one-on-one interactions remain well received.

John Costa, SJA Chairperson, 8 October 2026



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BUSINESS MANAGER REPORT – October, 2026

Columbarium (Wall Niche)

The only quote we have received is approximately \$17,000. The construction of the columbarium is expected to commence shortly and, according to the contractor, will take approximately 3 to 4 days to complete.

St Charles Borromeo

The Parish has received the Valuation Report from the valuer via the Archdiocese. The Property and Infrastructure (P&I) team at the Archdiocese presented the report to the Parish, and it was discussed in detail.

Following careful consideration, it was decided that the property be placed on the market for lease, either as a lease of the land and buildings or as a ground lease. In line with advice from P&I, the Parish will not limit itself in terms of lease structure or potential end use.

An endorsement letter from our Regional Bishop, Bishop Thinh, has been obtained in support of placing the property on the market for lease. The Parish has submitted all required information and documentation to the P&I team at the Archdiocese, who will prepare a report for distribution and presentation to the Archdiocesan Building and Property Commission (ABPC) to seek approval for the lease. It is anticipated that the proposal will be presented for consideration in early November.

We are still awaiting a response from the Archdiocese regarding the firm to be engaged for the preparation of a 10-year master maintenance plan for the parish's assets.

On another note, there was a recent break-in at the school hall at St Charles Borromeo, where two teenagers gained entry through the main door. No damage was caused. A police report has been lodged, and CCTV footage has been provided to the police. The investigating officers have attended the site to take photographs.

The Parish is currently in the process of strengthening the two doors at the school hall to improve security.