



ST KEVIN'S TEMPLESTOWE

ABN: 48 230 838 560

26- 44 Herlihy's Road,
Lower Templestowe, 3107
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PO Box 985, Templestowe 3106
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St Kevin's PPC Meeting 4th December 2025

Minutes

The meeting opened at 2.30pm.

Present: Fr Charles, Adrian Teo, Pauline Erickson, John Costa, Peter Sheehan, Ana Saro, Gabee Leone, Carmel Shiel and Claudia Raiola.

Apologies: Margaret Turner, Fr Anton and David Hii.

Opening Prayer: Pauline Erickson

Matters arising from November minutes.

- 1) John Costa is working on a "save the date" short announcement video to present to parishioners at some time in the near future re the planned assembly discussion on our Parish moving forward, particularly regarding synodality. It was suggested that St Greg's be included in this planning and discussion.
- 2) The idea of an ongoing maintenance plan will be raised at future Men's group gatherings.
- 3) Fr Charles received the Vicar General's approval for the sanctuary alterations.

Parish Updates.

Fr Charles.

- 1) The recent A C Y F was a great success. Fr Charles was most impressed with the enthusiasm of the youth. He hopes to replicate that feeling in our own parish worship, especially involving our youth through music which is both physically and spiritually moving.
- 2) Planned funeral arrangements need careful consideration from many points of view. The hall can no longer be used for refreshments because of road safety issues with the school children. The use of the gathering space requires careful planning for set up etc.
- 3) Alpha. 5 participants from a previous Alpha course are helping with present arrangements.
- 4) The November bereavement Mass went well.
- 5) Age care Masses going well with some residents wanting to join in collective chat.

David Hii – Business Manager

- 1) Application for planning permit for Columbarium is expected to be submitted to Council early next year.
- 2) With the approval received for the sanctuary modification from the Vicar General, the proposal will now be presented to the parishioners.

Ana Saro – Pastoral Worker

- 1) Ana reported on the completion of the 2025 Sacramental program, future Baptisms, safeguarding, outreach and nursing home visits, youth group, play group, multicultural morning tea and St Vinnies group.
- 2) Ana and Charlotte are enrolled in a mental health first aid course. They will present a talk early next year.
- 3) A child from the recent sacramental program has volunteered to accompany Ana on her outreach visits.

Gabee Leone – School Principal

- 1) Gabee reported on the Colour Run and the Carols evening.
- 2) The Head Start program and the appointment of a new 5/6 teacher.
- 4) Three screens and science equipment have been acquired from St Charles school.
- 5) 16 preps for 2026

John Costa - Social Justice

- 1) John reported on Brigidine Asylum Seeker project.
- 2) Managing ad hoc requests for financial aid. An annual second collection will be established towards this need and outcomes closely observed and reviewed.
- 3) The draft of the second collection schedule is underway.
- 4) Ongoing routine SJA visit activity continuing.
- 5) SJA looking at ways to increase parish website utilisation for SJA purposes.

Next meeting: 5th February 2026

Meeting closed at 3.55pm



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St Kevin's PPC Meeting 4th December 2025

Agenda

- 1) Opening prayer
- 2) Apologies
- 3) Matters arising from November minutes
- 4) Parish updates
 - A) Fr Charles
 - B) Fr Anton
 - C) David Hii
 - D) Ana Saro
 - E) Gabee Leone
 - F) John Costa
- 5) Other matters for discussion
- 6) Date of next PPC



For PPC Meeting

04/12/25

Colour Run 2025 Raises \$3,000 for New Senior Playground	<p>St Kevin's PFA has been commended for the successful organisation of the 2025 Colour Run, which raised \$3,000 to support a new senior playground. Staff involved in planning noted the team's energy, detailed preparation and strong focus on safety and fun.</p> <p>Event coordinator Suzanne was recognised for ensuring a smooth setup, while volunteers, Gianni, and JR were thanked for their vital contributions, including activity support and PA management. Sponsors who supplied raffle vouchers were also acknowledged.</p> <p>A favourite event on the school calendar, the Colour Run once again delivered plenty of colour and fun—including the popular slim-ing moment—highlighting the strong community spirit behind its success.</p>
Carol's evening	<p>Next Monday, 8 December, our school community will come together to celebrate <i>the year that was</i> with a special end-of-year event. The celebration will feature magical video and photo displays highlighting memorable moments from throughout the year, along with the joyful singing of Christmas carols.</p> <p>Students, families, and staff are invited to gather as a united school community to reflect, celebrate, and share the festive spirit as the year draws to a close.</p>
New Teacher Appointed for Year 5/6 as Head Start Program Begins Next Week	<p>The annual Transition, or "Head Start," program is scheduled to run from next Wednesday to Friday. During these three days, students will have the opportunity to meet their new teacher, settle into their classroom, and gain a preview of what awaits them in the coming school year.</p> <p>Teachers have expressed enthusiasm about the upcoming transition period, noting that it provides a valuable chance to build early relationships and ease students into new routines. Students, too, have</p>

	<p>shared their excitement about exploring their new learning space and getting to know their teacher.</p> <p>The school leadership team says the Head Start program is an important part of supporting students' confidence and readiness as they move into the next stage of their schooling.</p> <p>With anticipation building across the school, the community looks forward to a positive and productive program and then going on Summer holidays</p>
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Social Justice Action

St Kevin's Parish Templestowe

Report to Parish Pastoral Council Meeting, 4 December 2025

1. Brigidine Asylum Seeker project (BASP)

We periodically attend updates on Australian Refugee and Asylum Seeker data and legal/political issues/developments, facilitated by BASP. Last month was by the Refugee Council of Australia. They further reported that Australia now marks the significant milestone of 1 million well-assimilated refugees since WW2. Sr Brigid Arthur told me afterwards she is highly impressed with the understanding, interest and active engagement on refugee issues by the many Catholic Secondary School Students who actively participate in various BASP programs.

2. Managing ad hoc approaches to Parishes from people outside our Parishes or otherwise seeking or validly warranting (limited) urgent financial aid.

As canvassed at a previous PPC Meeting, SJA (Carmel Purdey) arranged two meetings with representatives of St Kevin's and St Gregory's (including from there the Vinnies Doncaster & Box Hill Conference President Gerard O'Donnell) to consider the situation and options. We also considered how some other nearby Parishes address this very real issue. Drawing from all this, an informal collaborative approach was found to be helpful, including validity assessment of external approaches by Vinnies data and processes. It was agreed that a carefully managed and audited joint Parish fund be established for such purposes, supported by some Parish fundraising, and that SJA would reinstate one 2nd Collection each year towards this need, and that outcomes would be closely observed and reviewed.

3. 2nd Collections

While awaiting a draft CAM 2026 Collections/Observance schedule we're starting to draft our 2026 2nd Collection Schedule, which as always will be widely canvassed before seeking PPC endorsement. This year we have only needed 3 Schedule Revisions, compared to around 7 last year.

4. Ongoing Routine SJA visit activity

Currently we regularly visiting 6 persons with special needs. This might appear routine but is far from so in particular situations. Just one recent case alone illustrates this with the third need to call an ambulance over a short period, with two prior serious events involving hospitalisation. On this occasion an elderly large/heavy person insisting on remaining home despite ill health and already briefly visited 5 days weekly by a government subsidised health service slipped and fell after emerging from a shower. Though luckily uninjured he was unable to get up alone without specialised lifting. On another occasion his emergency alarm went off around midnight requiring an immediate personal check by myself, though a false alarm.

5. Website SJA previously reported to PPC on our comprehensive establishment of a network of suitable external websites to promote particular SJA events. We are now looking at ways to increase parish-website utilisation by our own parishioners for SJA purposes.



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BUSINESS MANAGER REPORT – DECEMBER, 2025

Columbarium (Wall Niche)

Application for a planning permit will be submitted to the Council upon finalisation of the drawing and related documentation which is expected to be submitted to the Council early next year.

Modifications to the Sanctuary

Approval for the proposed modifications to the sanctuary has been obtained from the Vicar General. The next step is to present the proposal to the parishioners for their feedback.